

Minutes of 8th Annual General Meeting

October 19, 2020

Held virtually by ZOOM

Present: 39 members, 2 non-members, 3 staff members.

Call to Order

The meeting was called to order by President Josie Richardson at 1:00 p.m. and she introduced current Board Directors and staff members. She also announced that the Program Coordinator, Jennifer Hanrahan, would be leaving SWESA at the end of this month.

Agenda

Motion: Moved by Judy Baker and seconded by Arlene Hosford that the agenda be adopted as circulated. Carried.

Minutes of 2019 Annual General Meeting

Motion: Moved by Judith Abbott and seconded by Donna Coombs-Montrose that the minutes of the 7th AGM held on April 8, 2019 be approved as written. Carried.

Minutes of Special General Meeting

Motion: Moved by Judith Abbott and seconded by Tony Montrose that the minutes of the Special General Meeting held on June 19, 2019 be approved as written. Carried.

Financial Report

Copies of the following documents had been posted on the website and were shown as slides:

- SWESA Statement of Financial Position as of December 31, 2019
- SWESA Statement of Operations for the year ended December 31, 2019
- SWESA 2020 Budget

The Treasurer explained the excess of revenue over expenditures of nearly \$40K and clarified that the \$82K noted as restricted cash is the casino fund. She noted that SWESA has no information from AGLC about future casinos.

Motion: Moved by Catherine Hammond and seconded by Susan Casey that the audited financial statement for 2019 be accepted. Carried.

In speaking of the 2020 budget, the Treasurer explained that the Board-approved budget highlighted in yellow had been developed and approved prior to the COVID pandemic. Since all program activity had been shut down from mid-March till the end of July revenue was much less than expected. However, expenses were also dramatically reduced since Yellowbird Community League has forgiven our rent since mid-March. Several COVID-related grants have been applied for.

Finally, it was pointed out that, although the budget sheet shows a projected budget for 2021, approval for that section is not being sought at this time. There is cash on hand to cover any deficit in 2021.

In response to questions from the members:

- meetings are planned with Yellowbird and Blue Quill community leagues to discuss renewal of lease agreements;
- the increase in staff costs was incurred by the hiring of an Office Administrator.

Motion: Moved by Catherine Hammond and seconded by Sam Radke that the Board-approved budget for 2020 be approved by the membership. Carried.

Motion: Moved by Catherine Hammond and seconded by Terry Krissie that Doyle and Company be accepted as the auditors for the 2020 financial statement. Carried.

Membership fees for 2020

Motion: Moved by Catherine Hammond and seconded by Randy Kwong that the membership fees for 2021 remain at \$30. Carried.

Recognition of Outgoing Directors

Josie Richardson noted that in the 17 months since our last AGM seven individuals had resigned from the Board of Directors for various reasons. All current and past Directors were thanked for their service.

Election of Directors

The slate of Board Directors for 2020-2021 had been distributed with the notice of meeting. The President explained that due to special circumstances this year (e.g. uncompleted projects and the recent resignation of the Program Coordinator) Judy Baker was willing to stay on

the Board until the 2021 AGM. This has been approved by the Board and, according to our by-laws, requires approval of the general membership.

Motion: Moved by Tony Jayatunge and seconded by Arlene Hosford that Judy Baker's term of office as a Director of SWESA be extended until the AGM in 2021. Carried.

Motion: Moved by Kathy Trepanier and seconded by Gloria Gillett that the slate of prospective Board members for 2020-21 submitted by the Board of Directors be accepted. Carried.

Elected for the first year of a two-year term were: Helga Dyckerhoff, Eustace (Tony) Montrose, Reg Wood and Pat Wren.

Elected for the second year of a two-year term were Josie Richardson and Catherine Hammond.

Elected for the second year of her second term was Judith Abbott.

Adjournment

In her final remarks, the President thanked everyone for their participation in this virtual meeting and thanked all the volunteers. She asked that anyone interested in serving on the Board get in touch with her. She noted that the winter program schedule is well underway with appropriate COVID-related precautions.

The Treasurer noted that there was good news related to the annual appeal and details would be announced shortly.

Motion: Moved by Judy Baker and seconded by Helga Dyckerhoff that the meeting be adjourned at 1:50 p.m. Carried.